



# Student handbook

—  
Academic Year  
2025–2026



 EXCELIA



Paris



# Contents

## The essentials

Key steps _ _ _ _ _	P.3
Visa – Residence permit – CVEC fee _ _ _ _ _	P.5
Accommodation _ _ _ _ _	P.6
Health _ _ _ _ _	P.11

## Finances

Living costs _ _ _ _ _	P.13
Opening a bank account _ _ _ _ _	P.13

## Transport

Getting around Paris and Cachan _ _ _ _ _	P.14
Getting to Excelia _ _ _ _ _	P.16

## Paris – Cachan

Climate _ _ _ _ _	P.17
Major events _ _ _ _ _	P.17
Leisure and Entertainment _ _ _ _ _	P.18

## Student Life

Practical info and activities _ _ _ _ _	P.19
Student Card _ _ _ _ _	P.20

Useful Information _ _ _ _ _	P.21
------------------------------	------

Key Contacts _ _ _ _ _	P.22
------------------------	------

# The essentials

## Key steps

### From your home country:

01

Book **ACCOMMODATION**

02

Organise home insurance through **SMERRA**

03

### Upon your arrival in France:

04

Register on AMELI website to benefit from free medical cover in France: **etudiant-etranger.ameli.fr**

05

Open a **BANK ACCOUNT**

06

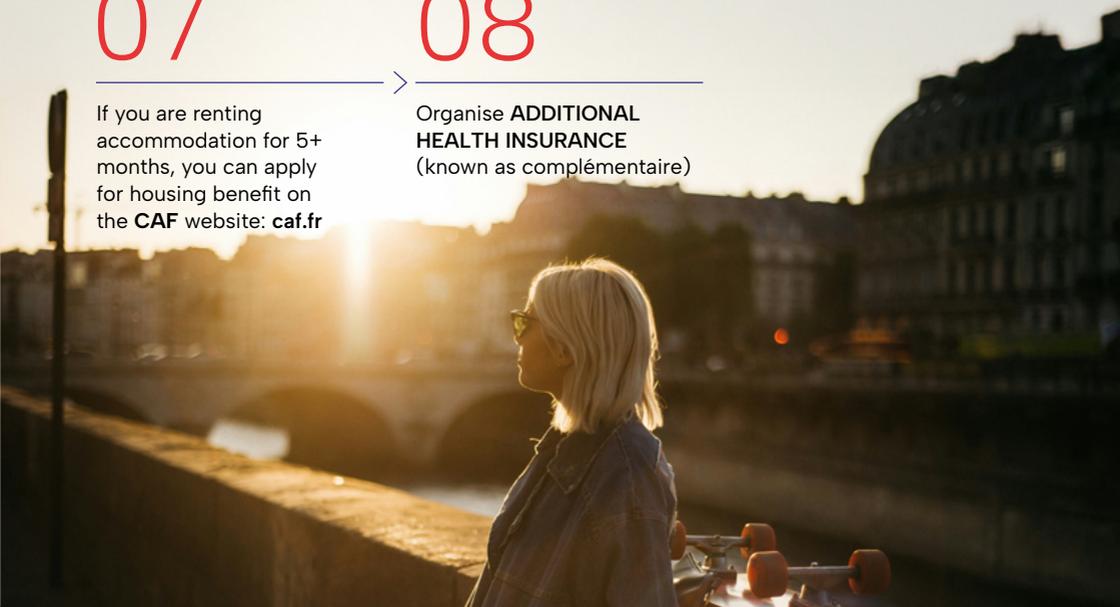
Upload your visa **AND** proof of visa validation onto Excelia's **WEBGAÏA**

07

If you are renting accommodation for 5+ months, you can apply for housing benefit on the **CAF** website: **caf.fr**

08

Organise **ADDITIONAL HEALTH INSURANCE** (known as **complémentaire**)





# The essentials

## Visa – residence permit – CVEC fee

### Studying in france

Once your long-stay student visa has been issued and you are on French soil, you have 3 months to validate your visa online, on the following website: **[administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/](https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/)**.

This compulsory process is quick and easy, and it will ensure your stay complies with French law. You will need the following to hand:

- a valid email address
- 4 pieces of information noted on your visa
- your address in France
- a valid credit card to pay the €50 tax stamp

If you decide to continue your studies at Excelia beyond the year specified on your visa, you will need to apply online for a residence permit (titre de séjour).

### CVEC fee

**CVEC (Contribution de Vie Étudiante et de Campus)** is a financial contribution to student and campus life, and all students enrolled in higher education are required to pay this fee each year. **For the 2025–2026 academic year, the fee is €105.** To pay the fee, go to the following website: [cvec.etudiant.gouv.fr](https://cvec.etudiant.gouv.fr) (in the top right-hand corner, you will find an English version of the page). To finalise your registration, you will be asked to provide proof of your CVEC payment.

**NOTE: students on an academic exchange, refugees, and asylum seekers DO NOT HAVE TO PAY the CVEC fee.**

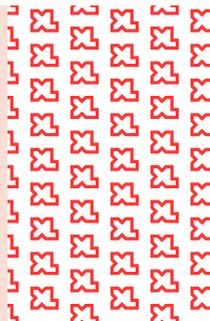
### To extend your right to stay in france as a student

If you decide to continue your studies at Excelia beyond the year specified on your visa, you will need to apply for a residence permit 3 months before your long-stay student visa expires. **Residence permit renewals** are also done online via the same website: **[administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/](https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/)**



**FOR ANY QUESTIONS OR HELP**

Please contact Peri RAMADAN:  
[ramadanp@excelia-group.com](mailto:ramadanp@excelia-group.com)



# Working in france as a foreign student

Students with a VLS-TS visa are authorised to work in France for up to 60% of the legal working week, without having to apply for a work permit. This equates to 964 hours per year. In addition, with this visa, you can travel within the European Union for a maximum of 90 days during your stay.

NOTE: If you want to carry out a work placement (of more than 90 days) in a European Union member country, you will need to apply for a visa from the relevant consular authority.

## Good to Know

The majority of you will arrive in France at one of the capital's main airports: Roissy-Charles-de-Gaulle or Paris-Orly. From these airports, you can take public transport to wherever you are staying.

For more information about the airports and their services: [parisaeroport.fr/en](https://parisaeroport.fr/en) or use the Paris airport App.





# The essentials

## Accommodation

### Excelia's accommodation platform

On the school's accommodation platform, you will find many ads for accommodation in Paris, in Cachan, and 40 other cities throughout France. Simply go to: **excelia-group.studapart.com** or visit **XL Connect**

**Room in a private house:** €500 – €600 per month

Choosing to live with a host family gives you the opportunity to discover the French way of life and improve your language skills.

**Apartments:** €600 – €900 per month

Prices vary according to the type of rental (central Paris or the outskirts of the city).

Accommodation is also available in student residences.

**ECLA:** Residences embracing the concept of co-living!

Our Paris Campus has a partnership with ECLA residences (accommodation in Massy Palaiseau and Villejuif) with fully inclusive offers starting at €895.

To be able to rent accommodation:

- you will need to show your proof of acceptance letter from Excelia
- if you do not have a French guarantor, you can take out the 'Studapart guarantee' against unpaid rent – this is available on the accommodation platform; a fee is charged for this service

For more information, please contact the International Relations & Campus Life Coordinator for our Paris campus, Peri RAMADAN: [ramadanp@excelia-group.com](mailto:ramadanp@excelia-group.com)

## Other information

### SECURITY DEPOSIT

As a rule, this amounts to 1 or 2 months' rent, paid as a guarantee in case of damage. If there is no damage, after the outgoing inventory of fixtures and fittings, the deposit will be returned in full within a maximum period of 2 months.

### HOME INSURANCE

This insurance is compulsory. It covers any damage (water, fire, etc.) to your property and to any other property. It can be taken out via an insurance company, a bank or through a student mutual fund (known as a mutuelle).

## You can organise home insurance with the SMERRA.

THERE ARE TWO WAYS TO DO THIS:

- on SMERRA's website, from the top navigation menu, choose ASSURANCES then Assurance logement; you will then see the different options; click on ADHÉRER EN LIGNE and follow the instructions to obtain a quote; you can then pay online
- contact SMERRA by telephone (on the number below)

For any other questions, contact SMERRA'S student relations department, from Monday to Friday, 9 am – 6 pm

Tel: +33 (0) 4 72 76 70 08

## BEFORE MOVING INTO YOUR ACCOMMODATION

# 01

You must sign a **rental agreement**.

# 02

You need to take out **home insurance**; you can organise this through any bank or insurance company.

# 03

On the day you receive the keys, make sure you carry out an **incoming inventory of fixtures and fittings** with the owner: both parties need to sign this document.

## BEFORE LEAVING YOUR ACCOMMODATION

# 01

At least one month before your departure:

You need to send a notice of departure as a signed-for registered letter to both the property owner and your insurance company.

# 02

Two weeks before your departure:

You need to contact the owner to arrange a time and a date for the outgoing inventory and for returning the keys. Make sure you leave your accommodation in good condition; take a reading of all the meters (electricity, gas and water) and arrange to have the supply cut off.

# 03

On the day of your departure:

You need to sign the outgoing inventory and return the keys.

# 04

Within two months of your departure:

The owner must return your security deposit in full if no damage was noted on the outgoing inventory, or in part if damage was noted. The owner must justify any expenses incurred for repairing the damage.





## Housing benefit (known as APL)

This financial assistance for individuals and families on low incomes is administered by the French benefits/welfare office called the CAF (Caisse d'allocations familiales). As a foreign student, you may be eligible for housing benefit, provided that...

- you are an EU citizen or hold either a VLS-TS visa or a French residence permit
- you are staying in France for at least 10 months, **i.e.** a full academic year (as it takes a very long time to process applications and receive benefits).

### DOCUMENTS REQUIRED FOR HOUSING BENEFIT APPLICATIONS

- **Details of your bank account in France**, known as your RIB (Relevé d'Identité Bancaire)
- A copy of your **birth certificate** in English or in French
- Proof of enrolment, known as a **certificat de scolarité**

#### Plus

- **For EU citizens:** a copy of your European Health Insurance Card
- **For non-EU citizens:** a copy of your visa and proof of validation of your visa or a copy of your residence permit, and a copy of proof of French health insurance cover (Sécurité Sociale) with your Social Security number on it

To apply for housing benefit, go to: [caf.fr](http://caf.fr)

If you need help with your application or have any questions, please contact the team at the **International Office**.

## Finding accommodation

### STUDENT RESIDENCES: FAC-HABITAT

There are several student residences close to the campus, including...

- Résidence Georges Mathé
- Résidence Julie-Victoire Daubié
- Résidence Hortense Wild
- Résidence Thomas Edison

### INTER-GENERATIONAL HOUSING: ensemble 2 générations

This nationwide association, ensemble2générations, promotes inter-generational living. It offers free or low-cost accommodation solutions for students in the homes of older people, in exchange for services, a small rent or their presence in the evening.

For more info:  
[ensemble2generations.fr](http://ensemble2generations.fr)

### ALJT MARCEL BONNET STUDENT RESIDENCE (Cachan)

This residence offers small studios and the option of flat-sharing, which is a great way to reduce your costs and still qualify for housing benefit (APL).

For more info: [alj.com](http://alj.com)



## The CROUS

The CROUS is a government agency that manages university catering (**known as RU – Restaurants Universitaires**), student accommodation, and grants.

For more info: [messervices.etudiant.gouv.fr](https://messervices.etudiant.gouv.fr)

### CROUS ACCOMMODATION

Excelia has a partnership agreement with the CROUS. For more information, contact Mathilda ANTON JEYAKUMAR: [antonjeyakumarm@excelia-group.com](mailto:antonjeyakumarm@excelia-group.com)  
If you prefer, you can contact the CROUS directly via their website: [crous-paris.fr/se-loger](https://crous-paris.fr/se-loger)

### CROUS CATERING

To eat in a CROUS university restaurant (the closest is just a 5-minute walk from our campus), you need an IZLY account. This is an online payment system. You credit your account with money and then use IZLY to pay for your food. All students who have a CVEC receipt will automatically receive an email from IZLY to activate their user account. Exchange students (who do not pay the CVEC fee) need to contact the International Office to create an IZLY account.

You will need to install the IZLY application on your smartphone to pay for your meals... it's very easy to do!



For more info: [izly.fr](https://izly.fr)

## Equipping your accommodation

**La Vache Noire** shopping centre in Arcueil is less than 3 km from Excelia's campus in Paris:  
1 place de la Vache Noire, 94110 Arcueil



## Electricity and Gas

For most rentals, water is already included in the rent. However, for electricity and gas, you will need to sign a contract with the relevant providers.

### FOR AN EDF/GDF CONTRACT, YOU WILL NEED TO PROVIDE:

- the number that appears on the electricity counter of your accommodation and the name of the previous occupant (ask your property owner for this information)
- your RIB if you intend paying by direct debit

### ELECTRICITY AND GAS PROVIDER CONTACT:

Tel: +33 (0) 9 69 39 99 93

Website: [particuliers.engie.fr](http://particuliers.engie.fr)

## Internet and Telephone



There are many operators and providers offering different Internet and phone packages (limited and unlimited packages, with international options).

It is easier and less expensive to only take out a mobile phone subscription that includes a strong 4G connection. You can then share your phone's Wi-Fi with your computer to connect to the Internet.

To take out a contract, you will need to provide:

- your RIB
- a photocopy of your passport and visa
- proof of address (photocopy of your tenancy agreement or a utility bill)

Telephone operator stores near Cachan:

FREE	SFR	ORANGE
1 place de la Vache Noire, 94110 Arcueil	1 place de la Vache Noire, 94110 Arcueil	1 av. Nelson Mandela, 94110 Arcueil

# The essentials

## Health

### Insurance

#### EUROPEAN HEALTH INSURANCE CARD (EHIC)

Students from the EU, the EEA, and Switzerland need to apply for a EHIC **BEFORE** leaving their home country, and bring it with them, making sure that it is valid for the entire duration of their stay in France.

#### HEALTH INSURANCE

All students, whether French or international, are covered by the *sécurité sociale*, which is the national health insurance system in France. It is free of charge. To register, go to:

[etudiant-etranger.ameli.fr](http://etudiant-etranger.ameli.fr)

This health insurance plan **DOES NOT APPLY** to:

- EU, EEA, and Swiss students, who should already have a European Health Insurance Card (EHIC)
- students from Quebec, who should have an SE 401-Q-106 form
- students who are staying for less than 3 months and who must therefore organise personal health insurance either in their home country or in France

### Good to know

The Student Health Service (SSE – Service de Santé des Étudiants) offers health advice free of charge, upon presentation of your student card. This service is available throughout the year and is totally confidential. The SSE will be happy to answer your questions and help with any difficulties you may have.

## How the french health system works

### MEDICAL CONSULTATIONS

When going to the doctor's, in order to be reimbursed, you must present either your Carte Vitale health card (or the letter proving you have registered with the French health insurance system) or your European Health Insurance Card. The French health insurance system (Sécurité Sociale) will reimburse you 70% of a doctor's consultation fee. You are responsible for the remaining 30%. You can choose to take out additional health insurance (often referred to as a *complémentaire* or *mutuelle*) that will cover the remaining amount. We strongly recommend that you take out at least a basic additional health insurance contract (known as a *contrat de base*), which will provide you with 100% cover in the case of hospitalisation.

For more info: [smerra.fr](http://smerra.fr)

To book medical appointments online go to Doctolib: [doctolib.fr](http://doctolib.fr)

See also page 12



## Hospital Stays

If you have to be admitted to a hospital in France, it can be very expensive. On average, a day in hospital costs €1,000.

Depending on the type of care needed, the French health insurance system (Sécurité Sociale) will reimburse 70% of this amount, i.e. €700. If you do not have additional health insurance, you will have to pay the remaining €300 per day. However, if you take out a basic additional health insurance contract (contrat de base), which costs approx. €5 per month, you will be reimbursed 100% in the event of a hospital stay.

## Buying Medication

Medication is sold in pharmacies. Certain products require a doctor's prescription in order for the medication to be dispensed and for you to be reimbursed. Pharmacies are open from Monday to Saturday, usually from 9 am to 7 pm. Outside of these hours (nights and weekends), certain pharmacies remain open. Details of these out-of-hours pharmacies are usually posted on the door of pharmacies in the city.

## Medical Services in Paris and Cachan

To see a doctor or a specialist, you can book an appointment on the Doctolib platform (you simply need to create an account). The site sends you a reminder by text message 24 hours before your appointment: [doctolib.fr](https://www.doctolib.fr)

## FREE medical services for Excelia students



### PSYCHOLOGICAL SUPPORT WITH NEVAYA PLATFORM

Online appointments with psychologists (available in French, English, and Spanish)

Book an appointment by email or telephone:  
Email: [psychologue.nevaya@gmail.com](mailto:psychologue.nevaya@gmail.com)  
Tel: +33 (0) 6 49 89 75 52

### SAFE BUS

A new approach to prevention and healthcare, in a specially-equipped vehicle that comes to the campus once a month

Book an appointment by email or telephone  
Email: [safe-bus@psysudparis.fr](mailto:safe-bus@psysudparis.fr)  
Tel: +33 (0) 1 42 11 74 01

# Finances

## Living costs



### Rent and utility costs

Rent: €600 to €900/month  
Water, electricity, gas: around €100/month

### Transport

- Imagine R Étudiant – Student travel pass: €392.30 per year for unlimited travel on the entire Paris transport network
- Bike hire: if you have an Imagine R travel pass, you can create a VÉLIB account for free and pay for bike hire as you go – see V-LIBRE, page 15

### Food

Meal at Crous: €3.30/meal  
(€1 for scholarship holders)  
On-campus cafeteria (snacks & meals):  
between €1 and €5.50

## Opening a bank account

If you're staying in France for more than 3 months, you can open a bank account.

### The Paris campus has a partnership with BNP PARIBAS

#### BNP PARIBAS

Avenue Camille Desmoulins, 94230 Cachan

Contact: M. Hoa NOP +33 (0) 1 49 08 08 42

Email: [cachan@bnpparibas.com](mailto:cachan@bnpparibas.com)

Tel.: +33 (0) 1 45 46 72 75

It is very simple to open an account! Just book an appointment with the bank and provide the following documents:

- A piece of ID
- Proof of address (photocopy of your tenancy agreement or a utility bill)
- Proof of enrolment at the school (certificat de scolarité)

If you lose your bank card or if it is stolen, contact your bank as soon as possible to cancel the card. If the bank is closed, call the number for loss or theft which you will find in your bank contract or online. Recontact the bank the following day to confirm your card has been cancelled. Make sure you complete and sign any documents the bank sends you, before returning them.



For more information about funding your studies:  
[excelia-group.com/student-services/international-students/fees-funding](https://www.excelia-group.com/student-services/international-students/fees-funding)



# Transport

## Getting around Paris and Cachan

For public transport information in Paris, download the **Bonjour RATP App!** It will not only help you find the best route for your journey but will give you up-to-date schedule information for all modes of transport in the Paris region.



### **Ticket t+ : €2.50 per ticket**

The Ticket T+ is ideal for those who use public transport infrequently: it can be used on metro lines, central Paris RER lines, Île-de-France bus lines (except the airport buses OrlyBus and RoissyBus), tram lines, and even the funicular in Montmartre!

Please note: A ticket can only be used once!

### **Imagine R étudiant – student travel pass: €392.30 per year**

The **Imagine R Étudiant** student travel pass is a 12-month subscription. You can choose which month you want the pass to start, from September to January. However, if you subscribe between January and the end of April, the pass will only be valid until the end of December of that same year... but you still have to pay for a **full year!**

For example, if you apply for your Imagine R Étudiant pass in March, your first direct debit payment will be for the **admin fee plus the months of January, February and March.**



For more info: [iledefrance-mobilites.fr/aide-et-contacts/passe-navigo-imagine-r/je-souscris-en-cours-dannee-quel-montant-vais-je-devoir-payer](https://iledefrance-mobilites.fr/aide-et-contacts/passe-navigo-imagine-r/je-souscris-en-cours-dannee-quel-montant-vais-je-devoir-payer)



## Vélib' Bike hire

**V-LIBRE: €0 PER MONTH (SUBSCRIPTION FREE FOR IMAGINE R TRAVEL PASS HOLDERS)**

- For occasional use
- No subscription
- Pay for time used (payment from the first minute)

**V-PLUS: €3.10 PER MONTH**

- For regular use (minimum 4 uses per month)
- Includes 30 minutes on classic bikes
- 12-month subscription

**V-MAX: €9.30 PER MONTH**

- Includes classic and electric bikes
- Includes 60 minutes on classic bikes
- Includes 45 minutes on electric bikes
- 12-month subscription



For more info:  
[velib-metropole.en](http://velib-metropole.en)



EN VOITURE SIMONE !

## Excelia has a partnership with En Voiture Simone,

which gives you access to driving school packages (highway code + driving lessons) starting from €639, by using the promotional code EXCELIAPARIS.

Payment is in 3 instalments and no admin fees are payable.

For more info: [envoituresimone.com/partenaires/excelia-paris](http://envoituresimone.com/partenaires/excelia-paris)

## Uber, Bolt (prix variable selon la course)

Applications such as Uber and Bolt are very popular in and around Paris. However, they are considerably more expensive than public transport!

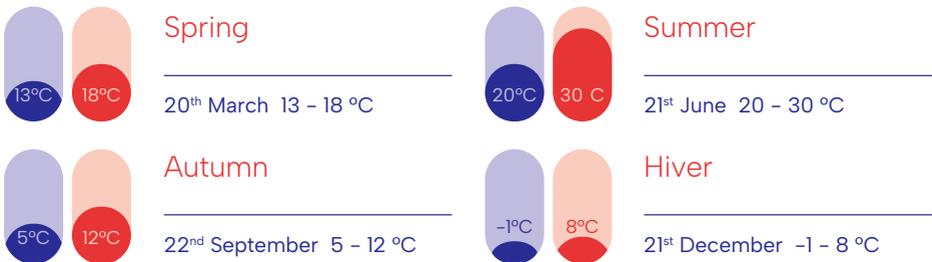


# Paris–Cachan

## Climate

In Paris, winters are cold, and snow is not uncommon, whilst summers are temperate and very sunny.

If you come to Paris in autumn or winter, you should bring suitable warm rainproof clothes.



## Major events



<p><b>FEBRUARY</b></p> <ul style="list-style-type: none"> <li>• Art Capital</li> </ul>	<p><b>APRIL</b></p> <ul style="list-style-type: none"> <li>• Paris Half Marathon</li> <li>• Paris Book Festival</li> <li>• Paris Marathon</li> </ul>	<p><b>MAY</b></p> <ul style="list-style-type: none"> <li>• European Night of Museums</li> <li>• Paris Fair</li> <li>• We love green Festival</li> </ul>	<p><b>JUNE–JULY</b></p> <ul style="list-style-type: none"> <li>• Solidays Festival</li> <li>• Midsummer Music Festival</li> </ul>	<p><b>SEPTEMBER</b></p> <ul style="list-style-type: none"> <li>• La Parisienne women's race</li> </ul>	<p><b>DECEMBER</b></p> <ul style="list-style-type: none"> <li>• Christmas Markets</li> </ul>
--	--	---	---	--	--



For more information about things to see and do: [parisjetaime.com/eng](https://parisjetaime.com/eng)



# Paris

## Leisure & entertainment

### Places to visit

#### EIFFEL TOWER

Full price: from €14.50 to €36.10  
12–24 yrs: from €7.30 to €18.10  
Prices depend on how you go up (stairs or lift) and your destination (second or top floor)

#### THE LOUVRE

Full price (online): €22  
Under 26s (EU citizens):  
Free upon presentation of ID card  
First Friday of the month after 6 pm: Free  
(September to June)

#### ARC DE TRIOMPHE

Full price: from €16 to €22 depending on day/date of visit  
18–25 yrs: Free  
(EU nationals and non-European legal residents in France)  
Under 18s: Free

#### BATEAUX-MOUCHES

Full price: starting from €18

#### CHÂTEAU DE VERSAILLES

Full price (Château only): €21  
Full price (Château + Trianon + gardens): €32  
Under 26s (EU residents): Free  
Under 18s: Free  
First Sunday of the month: Free  
(November to March)

#### DISNEYLAND PARIS (2 PARCS)

1-day ticket: starting from €54  
2-day ticket: starting from €122  
3-day ticket: starting from €161  
4-day ticket: starting from €189

#### PARC ASTÉRIX

Full price: starting from €54

### Cinéma

#### CINÉMA LA PLÉIADE

12 avenue Cousin de Méricourt,  
94230 Cachan

### Good to know

With the Carte Paris Musées pass, you can visit all the temporary exhibitions on show in the City of Paris museums for €20 a year (excluding the Catacombes de Paris and the Crypte archéologique de l'île de la Cité).

For more info: [parismusees.paris.fr](http://parismusees.paris.fr)



# Student life

## Practical info and activities

### Eating

There is a CROUS cafeteria on the lower floor of the main building.

It's open from Monday to Friday, 11am to 2pm, offering a wide choice of sandwiches, salads, ready meals, desserts, and drinks. Lunch costs from €1 to €5.50.

The CROUS University Restaurant in Cachan is just a 5-minute walk from the campus. **A full meal (starter + main course + dessert) costs €3.30 (€1 for grant holders).**

Important: you need an IZLY account to pay for your meal (cash is not accepted). So, don't forget to create an IZLY account, then download the application! For more info: [izly.fr](http://izly.fr)

### Sports and leisure

Our Paris campus has a Student Services Office (BDE – Bureau des Étudiants) and a Sports Office (BDS – Bureau des Sports). New projects and ideas are always welcome!

#### Our Paris campus has a partnership with



#### offering you the following benefits:

- a discounted membership fee of €250 instead of €960
- access to six clubs in the Paris region
- use of modern gyms with the latest equipment + opportunity to join group classes
- discounted bookings for tennis, squash, badminton and padel facilities
- access to the Aquaboulevard water park

For more info: [forest-hill.fr](http://forest-hill.fr)

### XL Library

Excellia's media library gives you access to all types of documents (books, articles, press releases, etc.). It is also a great place to go for revision or for group work. You can borrow up to 8 items for a maximum of 3 weeks.

For more information about the media library services and conditions of use: [library.excellia-group.com](http://library.excellia-group.com)





# Student life

## Student card

Your student card provides a number of services, including discounted rates and access to university libraries internationally.



### OBTAINING YOUR STUDENT CARD

Once your enrolment has been finalised, the admin team for your programme will provide you with a student card at the start of the academic year.

- If you lose the card, you will be charged €10 for the issuing of a new one
- If your card is stolen, you will be asked to provide supporting documents from the police confirming that the theft has been reported; a new card will then be provided free of charge

## DON'T FORGET!

Your student card allows you to benefit from a whole range of reductions...

transport, cinema, daily newspapers, museums, and even concert tickets!

# Useful information

## Postal service

La poste is a postal service for sending letters and parcels. A letter posted in France will arrive in another French town within 48 hours.

For letters and parcels which are urgent, there are other companies available (e.g. Chronopost, DHL).

For important letters, it is best to use a recorded delivery with signature by the recipient. This is known as a lettre recommandée avec accusé de réception.

For postage costs, go to **laposte.fr** or visit your nearest La Poste office.

## Sworn translators

### CHINESE - FRENCH

Han ZHUAN  
Mail : zh200@yahoo.fr  
Yanhua SUN  
Mail : contact@sun-translate.fr

### RUSSIAN - FRENCH

Roman SOSENKO  
Tel: +33 (0) 6 86 96 91  
Express Traduction  
Tel: +33 (0) 9 70 46 50 06

### POLISH - FRENCH

Mirka WIELGOMAS  
Tel: +33 (0) 6 32 16 79 90

### ENGLISH - FRENCH FRENCH - ENGLISH

Christine GOURON  
Tel: +33 (0) 2 47 27 64 00

## Emergency numbers

# 112

European Emergency number

# 17

Police Law enforcement

# 18

Fire service Accidents

# 15

Medical emergencies Paramedics (SAMU)

## Useful information

In France, shops are generally closed on Sundays!





# Key contacts

## For questions about your studies...

### CONTACTS FOR EXCHANGE STUDENTS

#### **BBA International**

Mélissa GUICHARD

Email: guichardm@excelia-group.com

Tel: +33 (0) 5 16 19 62 64

#### **Master in Management / Masters of Science (MSc)**

Camille BERGE

Email: bergec@excelia-group.com

Tel: +33 (0) 5 16 19 62 55

### CONTACTS FOR NON-EXCHANGE STUDENTS

#### **BBA International**

Valérie PASTUREL

Email: pasturelv@excelia-group.com

Tel: +33 (0) 6 35 48 66 08

#### **Master in Management**

Years 3, 4 and 5

Nicole ESCOURROU

Email: escourroun@excelia-group.com

Tel: +33 (0) 5 16 19 62 62

#### **Masters of Science (MSc)**

Stéphanie BREMAUD

Email: bremauds@excelia-group.com

Tel: +33 (0) 9 78 99 18 09

## For general questions...

### INTERNATIONAL RELATIONS & CAMPUS LIFE COORDINATOR

(providing advice to international students  
about residence permits, visas, social  
security, mutual insurance, CAF, etc.)

Peri RAMADAN

Email: ramadanp@excelia-group.com

Tel: +33 (0) 6 35 48 79 87

## For questions about erasmus+

### ERASMUS+ STUDYING ABROAD

Peri RAMADAN

Email: ramadanp@excelia-group.com

Tel: +33 (0) 6 35 48 79 87

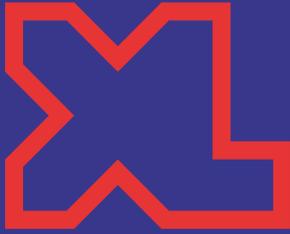
### ERASMUS+ TRAINEESHIPS ABROAD

Véronique TROMBLEY

Email: trombleyv@excelia-group.com

Tel: +33 (0) 5 46 51 77 23





[excelia-group.com](http://excelia-group.com)

## NEW AQUITAINE REGION

 **La Rochelle Campus (Main Office)**  
102 rue de Coureilles  
Les Minimes  
17000 La Rochelle

## CENTRE-VAL DE LOIRE REGION

 **Tours Campus**  
47 avenue Edouard Michelin  
37200 Tours

 **Orleans Campus**  
17 boulevard de Châteaudun  
CS 70639  
45016 Orléans cedex 1

## PARIS REGION

 **Paris Campus**  
57 avenue du Président Wilson  
94230 Cachan



**Printers:** Imprimerie MACE – **Photos:** Laurinda Hudgens, KOSMOS, Camille Lambrecq, Seb Pouillard, Mathieu Vouzelaud, Fotolia, IStock, Unsplash, Excelia – All rights reserved – 06/2025. This document is non-contractual. The Management reserves the right to modify course content, dates, and tuition fees



**A reputable group**



**Excelia is committed to a responsible approach**

